



Please note this is a **TWO PAGE FORM** and serves as your official agreement for sponsorship – we **MUST** have your signature on the second page! Please check all that apply. As a reminder: Space is limited. First come, first served – your form and your payment make your reservation. **Please note *Payment and Cancellation Policies.**

YES! _____ (brand) would like to participate as a sponsor at San Antonio Cocktail Conference 2019 to help support children’s charities.

Wednesday, Jan. 16, 2019 – Women Shaking it Up

Number of Tables _____ \$ _____ (for SACC ofc use)

Thursday, Jan. 17, 2019 – Come & Taste It

Number of Tables _____ I want Premium Space \$ _____ (for SACC ofc use)
Premium Space Assigned (for SACC ofc use) _____

Friday, Jan. 18, 2019 – Waldorf on the Prairie

Number of Tables _____ I want Premium Space \$ _____ (for SACC ofc use)
Premium Space Assigned (for SACC ofc use) _____

Saturday, Jan. 19, 2019 – Tasting Suites

Number of Tables (up to 3 SKUs) _____ Number of Additional Labels _____ I want a Private Suite
\$ _____ (for SACC ofc use)

Saturday, Jan. 19, 2019 – Cocktails in the Enchanted Forest

Number of Tables _____ I want Premium Space \$ _____ (for SACC ofc use)
Premium Space Assigned (for SACC ofc use) _____

Sunday, Jan. 20, 2019 – It’s Not Over Yet: Jazz Brunch

Number of Cocktails _____ \$ _____ (for SACC ofc use)

Tuesday, Jan 15, 2019 – Restaurant Night: Paired Dinners

Please contact me with more information

For sponsorships of **Prep Team, Transportation, After Hours events, or other unique and one-of-a-kind opportunities**, please contact Cathy Siegel, cathy@sacocktails.org or 210.860.0001.

Upon return of this signed agreement, I understand that I will be invoiced for space at SACC 2019. First come, first served: your payment ensures your reservation. Invoices not paid by due date will forfeit space.

PAYMENT AND CANCELLATION POLICIES:

Due to the high demand for sponsorship space at SACC, we have had to adopt payment and cancellation policies. Upon receipt of your signed Sponsorship Form, an invoice will be issued with payment due within 30 days. Invoices unpaid within 30 days will result in a release of space – please make payment early!

Refund policy for cancellations:

- Before October 1: Refund less 10% of invoiced amount
- Before November 1: Refund less 25% of invoiced amount
- After December 1: No refund will be issued

CONTACT INFORMATION

Brand: _____ Who distributes your product in Texas? _____

Contact Person: _____

Email: _____ Best Phone to reach you: _____

FOR BILLING

Who are we billing?

- Local Distributor
- National
- Self

Please bill to:

Company Name: _____

Contact Person: _____

Email: _____ Phone: _____

Is there anyone else who should get an email copy of the invoice (name and email address)?

Brand name as it should appear on listings/marketing: _____

Are there any special billing instructions/notations that we should be aware of for invoicing?

Please complete this form in its entirety and scan and email to spirits@sacocktails.org. Your payment should be mailed to SACC, 219 E. Houston St., Ste. 250, San Antonio, TX, 78205. Credit card payments may be made by contacting Staci Barta, staci@sacocktails.org.

- I have read and understand this agreement and its Payment and Cancellations Policies.
- I agree to provide the appropriate product and materials to activate my table or space for the entire event I have committed to sponsor.

Signature

Printed Name

Date

OFC USE ONLY: _____ date recvd _____ CS _____ entered _____ sent to Finance TOTAL: _____